

Transnational Project Meeting MINUTES in MALTA - project FAIRER

Time & Date	Discussion/Session	Delivery	Minutes
DAY 1 – OCTOBER 25, 2023			

START 9:45 AM	Coffee & registration	MFA	<ol style="list-style-type: none"> 1. Signing TPM attendance sheets by all attendees Signed attendance sheets are uploaded under Meeting Materials on the Drive. <p>ATTENDEES:</p> <ul style="list-style-type: none"> - Claudio Delrio (external evaluator) - Mark Dennison (Irish FA) - Nadine Murray (Irish FA) - Tamara Gerbens (Malta FA) - Peter Busuttil (Malta FA) - Loris Vezalli (UNIMORE) - Karlis Boitmanis (Latvia FA) - Matiss Francis (Latvia FA) - Florin Sari (Romanian FA)
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10:00-11:00

Welcome & agenda

Peter -
Malta FA

Florin -
Romanian FA

1. TPM agenda by Peter
Brief recap of where we stand after year 1 of the project: activities and deliverables so far and upcoming deadlines and deliverables
 2. Amendments formal Agreement by Florin
The EU Commission amendment is still in progress. The issue lies in the approval of the end date of partner Belgian FA and the start date of the Latvia FA. Claudio explains the practical implications of this progress. Latvia's budget is still pending because there is no formal approval. The coordinator and funding agency need only to sign the documents. Florin estimates that this process can take up to 18 months.
 3. Next in-person/TPM meeting is held in May (before September) 2024, in Latvia
2. Partner report by Florin and all partners
- Romanian FA: clubs are selected for the testing guidelines. The supporter groups of these competing clubs are a breeding ground for radicalisation and are very
Also there is a study done by a newsagency in Romania about radicalisation.
Agency involved in safety and public order is also involved in this project.
 - Malta FA: in contact with 10 clubs, selection of 4 clubs will be made.
 - Malta FA and Romanian FA annual reports are still pending.
DEADLINE: send by the 15th of November.
 - 2 Reporting periods. First period is month 1 to 18 (month 18 is end of december 2023).
Interim report is due at month 20: end of February 2024 (FAIRER Grant Agreement page 9)



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> *Procedures, materials, timeline, selection of participating clubs and football fans*
https://drive.google.com/drive/folders/1mrprghi6TC0wFHK2HDE-IWP0dDAQFF8b?usp=drive_link

1. **Testing guidelines are due April 2024. The reporting part is due month 24 - June 2024.**

At least 4 clubs should be part of the testing guidelines. Ideally these are other clubs than the ones involved in the Living Labs but this is not strictly necessary, depending on the FA's.

11:30-12:00 **WP3: Testing Guidelines,
methodology introduction** Loris
UNIMORE

3 Meetings (2 hours each) with one additional online meeting (meeting 4), as proposed in the Testing Guidelines document on the drive - link above.

The first and second meeting might be combined if necessary, but preferably separate, especially the third meeting should be held in a later stage (at least 1 week later).
Presentation from Loris of powerpoints and the google forms (key questions), used for these meetings.

The form is to be filled in by the FA's at the end of each meeting.

UNIMORE will create a QR code that can be used to give to clubs when FAs desire to do so.



12:00-12:30	External evaluation	Claudio	<ol style="list-style-type: none"> 1. Presentation of the external evaluation process by Claudio. Presentation available on the Drive, meeting materials - TPM Malta. 2. Methodology is outlined by the evaluation report created at the beginning of the project. 3. A survey with 9 open questions about the project process is to be submitted by at least one, but ideally, several members of each partner organization. Link is sent by Claudio and due to be submitted by November Friday 17th. Belgian FA is excluded from this process. By the end of the year the first round of evaluation will be concluded by means of a report written by Claudio. The next round of the evaluation will be conducted at the end of the project period.
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12:30-14:00 LUNCH BREAK

14:00-16:00	WP4: Communication	UNIMORE/ Latvia FA	<ol style="list-style-type: none"> 1. Presentation of updated website. Partners can provide input and feedback by email to Karlis and Tamara. The Guidelines tool is to be implemented shortly. 2. Discussion about next social media posts Questions arise on the impact of the joint statement post. Alternatives are discussed, such as written testimonials. 3. Irish FA is to put the FAIRER banner dissemination-reach in the C&D tracker (or send to UNIMORE to put on the tracker/EU portal) 4. On the EU Portal, we can/should add on to the 'continuous reporting' - 'events and training' and 'communication activities' as we continue the project. Done by all partners, or sent to UNIMORE to add to the portal. 5. On the EU Portal, the 'project summary' needs to be updated by the Romanian FA/ Florin. This needs to be done every 6 months or so. 6. Aims of video production (deliverable for month 30) discussed. > Introduction to the project: Scale video was shown as an example. Matiss shares his view on this type of publication. What type of video is created has to be determined by the aims and objectives of the video.
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The Irish FA discussed this with their communications department and an animation video explaining radicalisation and the project does not fit into their strategy. Claudio recommends keeping within each partner's individual budget for any production of video's. Except when the partners are in full agreement of the production and a shared budget, this might be a joint activity. Loris concludes that for this deliverable the partners are free to choose in what form the video is created. As the Agreement states, there is no obligation to use a communication officer/partner or financing at all.

7. Conclusions:
 - > Focus on the selection of clubs for the testing of guidelines.
 - > After that, we continue with the video.
 - > Next in-person meeting will be held in Latvia, in May 2025.

19:30 Joint Dinner All partners

DAY 2 – OCTOBER 26, 2023

START: 10 AM

**Welcome, coffee, agenda
and registration**

MFA

1. Signing TPM attendance sheets by all attendees
Signed attendance sheets are uploaded under Meeting Materials on the Drive.

ATTENDEES:

- Claudio Delrio (external evaluator)



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- Mark Dennison (Irish FA)
- Nadine Murray (Irish FA)
- Tamara Gerbens (Malta FA)
- Peter Busuttil (Malta FA)
- Loris Vezalli (UNIMORE)
- Karlis Boitmanis (Latvia FA)
- Matiss Francis (Latvia FA)
- Florin Sari (Romanian FA)

10:00-11:00	Tour National Stadium	MFA	> <i>optional</i>
11:00-13:00	WP4: Communication (second part)	All partners	> <i>Communication</i> > <i>Administrative matters</i>

